

# Lions Park Hall

245 Northeast Avenue  
Tallmadge, OH 44278

**City Rental Office:** 330-633-0855    **Tallmadge Recreation Center:** 330-634-2349



## Individual Rental Rates:

Sun-Sat Half Day 12 pm-5 pm/5 pm-10 pm		Sun-Sat Full Day 12 pm-10 pm		Holidays 12 pm-10 pm		Holidays: New Year's Day Memorial Day July 4 <sup>th</sup> Easter Day Labor Day Thanksgiving Day Christmas
Tallmadge Resident	Non-Resident	Tallmadge Resident	Non-Resident	Tallmadge Resident	Non-Resident	
\$200.00	\$300.00	\$300.00	\$400.00	\$400.00	\$500.00	
<b>Security Deposit for all rentals: \$100.00</b>						
<b>Early Entry Fee: \$50.00/hour to enter before rental time</b>						

## Tallmadge Lions Club Member Rental Rates:

Tallmadge Lions Club members may receive a discounted rental rate. See the Facilities Rental Clerk for details.

## Advanced Reservations:

Reservations are accepted up to 12 months (or 1 year) prior to the rental date.

## Rental Information:

A *security deposit* and signed contract are required to make a reservation. The deposit will be returned based on the cleanliness of the facility, approximately two weeks after the date of rental. Rental payment is due in full one month prior to the rental date. All payments must be made payable to the **City of Tallmadge**.

Mail To:  
Tallmadge Recreation Center  
Attn: Rentals Clerk  
46 N. Munroe Road  
Tallmadge, OH 44278

Pay In-Person (check, cash, credit card):  
Tallmadge Recreation Center  
Front Desk  
46 N. Munroe Road  
Tallmadge, OH 44278

### **Renter's Responsibility:**

It shall be the renter's responsibility to clean the Tallmadge Lions Hall and restore the Hall to its original condition after use. Renter shall meet a member of the Tallmadge Lion's Club at the Hall who will key them into the Hall at the start of their rental. A Lions' Club member will meet the renter at the end of their rental to lock up the Hall. No keys will be issued to the renter for the Hall.

### **Amenities:**

- Hall Capacity: Approximately 100 people
- Tables: (16) 8' rectangular tables and (8) 5' round tables
- Hall Dimensions: 60' X 40' with a commercial size kitchen
- Heating and air conditioning
- Kitchen includes: microwave, stove, refrigerator, dishwasher and Bunn coffee pot with filters
- On-site restrooms
- **NOT** Wi-Fi enabled

### **Cleaning:**

- All tables and chairs shall be wiped clean and returned to original condition after use.
- Floors shall be swept and mopped with water only.
- Restrooms are required to be restored to their original condition.
- Sink, refrigerator, stove, garbage disposal and counters shall be wiped and left clean.
- Remove all decorations and items brought with you to the Hall, including any items left behind by event attendees. Tallmadge Lions Club is not responsible for any items that are left behind by event attendees or any items that are lost or stolen. Items left behind will be discarded.
- Litter shall be picked up from the grounds immediately surrounding the Hall.
- All trash is to be removed from the Hall and deposited in the dumpster outside.

### **Rules and Regulations:**

- **To schedule a hall showing or talk to a Tallmadge Lions' Club representative, contact Bruce Bowers (330)607-8793**
- **In case of security problems, contact the Tallmadge Police Department at (330)633-2181.**
- **NO ALCOHOLIC BEVERAGES** may be brought into, sold or consumed in this facility or on its surrounding property.
- Smoking is prohibited in the Hall and the surrounding park.
- Ball field reservations are not included in the Hall rental agreement. Field reservations must be made through the Tallmadge Parks and Recreation Department at (330)634-2349.

### **Decorations:**

- The use of decorations is limited and shall be approved by the Tallmadge Lions Club.
- Nothing is to be attached to any painted surface.

- The use of tape to attach decorations shall be prohibited. Push pins will be supplied by the Tallmadge Lions Club which may be used on carpeted surfaces and bulletin boards.
- No glitter, silly string, soap bubbles or confetti-type decorating material may be used in the Hall.
- No lit candles or sparklers are permitted in the Hall.
- All decorations must be removed at the end of the event or they will be discarded.