

REGULAR MEETING

in Council Chambers @ 7:30 p.m.

October 24,

19

1. **CALL TO ORDER.** President of Council Kilway called the Regular Council meeting of Thursday, October 24, 2019 to order at 7:33 p.m.
2. **PRAYER:** Silent prayer.
PLEDGE OF ALLEGIANCE.
3. **ROLL CALL:** Mr. Carano, Mrs. Kilway, Mr. Loughry, Mr. Sisak, Ms. Tricaso and Mrs. Allman – present. Also present were Mayor Kline, Dir. of Admin. Cooper, Dir. of Pub. Service Rorar, Dir. of Econ. Development Weinberg, Dir. of Law Raber, Dir. of Finance Gilbride and Clerk of Council Burton. Mr. Donovan was excused.
4. **MINUTES:** 10-10-19 Regular Council Meeting minutes.
Mr. Sisak moved to approve the 10-10-19 Regular Council meeting minutes. Seconded Ms. Tricaso. Voice vote 6-0. **The 10-10-19 Regular Council Meeting minutes were adopted by a vote of 6-0.**
5. **FINANCIAL REPORTS:** None.
6. **PUBLIC HEARINGS:** None.
7. **COMMUNITY INPUT:**
Pres. of Council: Tallmadge City Council meets on the second and fourth Thursdays of every month with the Council Committee meetings starting at 7:00 p.m. followed by the Regular Council meetings. We do discuss all legislation at the Committee meetings. Does anyone at this time have any community input? Again, no takers.
8. **ANNOUNCEMENTS:** We do have an Executive Session prior to the adjournment of the Regular Council meeting tonight and also, I would like to schedule a Work Session of City Council to discuss the annual appropriations budget. Does Wednesday, November 6th @ 4:00 p.m. work for everybody? All stated yes. Is there any opposition to it? No one responded. OK, so we will set the Work Session for Wednesday, November 6th at 4:00 p.m.
9. **REPORTS OF SPECIAL COMMITTEES:** None.
10. **AGENDA ADDITIONS:** None.
11. **REPORTS OF ADMINISTRATIVE OFFICERS: MAYOR, DIR. OF PUBLIC SERVICE, DIR. OF ADMINISTRATION, DIR. OF ECONOMIC DEV., DIR. OF FINANCE AND DIR. OF LAW.**
Mayor: Thank you very much. Don't forget next week on the 31st is actually Halloween and we are looking for volunteers and helpers and hot dog turners and cider pourers and all of that good stuff, so if you are able to show up next Thursday; it starts at 7:00 p.m. and we will be there firing the grills up by 6:30 p.m. to start cooking. Pray for good weather.
Also, today I attended a meeting at the Tallmadge Lutheran Church. They sent out a notice that was called Pep Talk with a Purpose and so they are trying to **reorganize the administrative staff** back together and see what we can do to engage . . . Jeff Ferguson was there representing the schools and police and fire were both at that location just to talk about how to engage with the community and what to do to help out not only with seniors but to all aspects of the City. It was a great meeting and it lasted pretty much all morning long and so I look forward to seeing more of that information to come out.
Rita is off because she has some things that she has to do tomorrow and so she was unable to attend, but I think she sent all of you a notice that **she will be retiring from the City effective the end of the year** and so she will be missed and so we are on a search looking for a new Economic Developer for the City. If you know of anybody; send them my way. End of report.
Pres. of Council: That e-mail I got at my work because she is the Economic Development person from our business here and so that was the e-mail that I did get.
Mayor: Oh, she sent it to . . .
Pres. of Council: She sent it to the businesses.
Dir. of Pub. Service: Good evening. For the month of September, we had a pretty active month in the cemetery. You can see **we had ten burials**. We added 90 additional spaces. They were laid out originally back when the cemetery was expanded. They were overgrown with scrub brush and we were able to reclaim that area and so we got 90 additional spaces. They have been there; we just reclaimed it.
Pretty active month in Zoning because of the Ripley Farm buzz. You can also see that we had 15 street openings this month.
Moving on to the **Rec Center**; the membership was down about 45 members from a year ago, but the visits were up about 150 from a year ago and so it is good. The AARP insurance supplement which was removed last year from **Silver Sneakers**; they are putting it back which is good news. So, it must not have gone as well as they thought.
Farmer's Market has ended for the year.
The **Street Dance** is next Thursday and then the hours change, and we are open until 10:00 p.m. now starting November 1st.
Maca Pool; we have some bad news on that. We pressure tested the lines and we couldn't find the leak and so **we still have a leak out there** existing and so we will keep trying to figure out where that went.
Exciting news; **the blue slide that went unpainted or half-painted or whatever, is finally getting painted.** We hired a different group to come in and paint it.
The **Park Shelter Rentals** for the pavilions have been closed.
Because of the wet year, I thought it was a good stat to look at; the **stormwater**; I don't know if everybody can read those numbers because it is kind of small, but if you look, the total work orders from last year to this year; we almost doubled them and so we did quite a bit of work. I

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Dir. of Pub. Service (Cont'd.) keep showing you guys the culverts and ditching we are doing, but most of it is being derived by the strong amount of rainwater and the storm events that we had. The guys are doing a great job.

Moving on, I don't know if everybody remembers back in May; Ord. 41-2019, was where the donation from Gene Stalnaker's family to purchase a **living tree memorial** was done and that is a picture of the living tree memorial that will be coming. That is in the shop where it is getting constructed. We actually got it delivered this week and we are planning on putting it up in December. The big thing is we have the Park Master Plan and with the Park Master Plan, each site gets a site plan and then with each site plan comes a landscape plan and so you know how to landscape and so the whole purpose of this is so moving forward when we landscape a park we know where to plant the tree and what trees or vegetation is needed.

One of the big issues though is that a lot of times in the past, we accept the tree donation and the problem with that is that the plaques end up missing and the tree ends up dying. So, it makes kind of a mess out there in the park to have these unclaimed trees that had plaques or vice versa and the trees are missing and so what this ends up doing is that the tree gets planted and then on the living tree, which is going to be located at the entrance to the Rec Center, you will have that and that will always be there so nobody is going to steal it; it is going to be visible. I have to be honest with you that I'm sure how many people have even walked past some of those trees that have plaques on them in the parks. Most people don't even know who is there, but here you can walk by and see that on a regular basis and it is just not for memorials; it is for recognition and it is for people who have dedicated their service. I mean it could be for any number of things.

I also handed out to Council tonight the brochure for the Living Tree. This is just a draft and so read through it. We get the landscape for the Circle next week and so these trees will probably be changed on there. So, it is a great opportunity. Are there any questions on any of that? No one responded. Any questions on anything else? No one responded.

Mr. Loughry: I walked in here tonight saying I wasn't going to say anything and that lasted about one minute. Will there be, unless I missed it, and I could have; will there be a printed leaf pickup schedule in the Tallmadge Express?

Dir. of Pub. Service: Yes, there it will be out this weekend.

Dir. of Administration: Good evening. I have no report this evening. Thank you.

Dir. of Econ. Development: Excused.

Dir. of Finance: Thank you. I would like to request adoption of Ord. 94 and 95-2019 at 1st Reading this evening. These are for insurance claims that were reimbursed to the City that were over and above what we normally anticipate and so we would like to . . . we received the claims and we would like to get those items replaced if Council is willing and then my office is in the process of starting to prepare for the year end with our new software and new software system and so hopefully it will go smoothly, but it is almost like learning when we transitioned; learning everything for the first time again and I am still closing out our year and issuing W-2's and all of those items and so we are in process of preparing for that. End of report.

Dir. of Law: Thank you. This week for the Kindergarten through 5th Grades was Red Ribbon Week and the Police Department as well as the Law Department worked in conjunction with the Tallmadge K-5 PTA to support the messaging of staying drug free and the Unity Day message of anti-bullying and being kind to others.

Our newest SRO, Officer Orsine and SRO Quillen went into the K-2 building and spoke with all of those classes which was a great opportunity for them to interact and get to know Officer Jim and we also supported and underwrote; the Police Department underwrote wristbands as well as the Law Department underwrote wristbands for the kids to again reinforce those messages. We are also working in conjunction this Saturday to do another **Drug Take Back** which will be located at the Acme as well as the Police Department and so if you have any unused prescription medication and want to get rid of that and get it out of your house, the best thing to do is to come and drop it off and you don't even have to get out of your car if you come to the Police Department. Thanks. End of report.

- 12. Ordinance 84-2019
COMMUNITY ISSUES/SAFETY

At 3rd Reading.
Authorizing the Mayor to enter into a new management agreement with the Ohio History Connection for the Tallmadge Church State Memorial and providing for immediate enactment.

Mr. Carano moved for the adoption of Ord. 84-2019. Seconded Ms. Tricaso. Roll Call: Mrs. Kilway, Mr. Loughry, Mr. Sisak, Ms. Tricaso, Mrs. Allman, Mr. Carano – unanimous. **Ord. 84-2019 is adopted by a vote of 6-0.**

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13. Ordinance 86-2019
FINANCE

At 3rd Reading.
Tracked
Amended
Amended Tracked
Amending Chapter 160 of the Tallmadge
Code of Ordinances for Economic Develop-
ment Programs.

Mr. Sisak moved to amend Ord. 86-2019. Seconded Ms. Tricaso.

Mr. Loughry: Could we see the amendments?

Pres. of Council: It should be the amended track copy.

Mr. Loughry: I know, but can we go over them verbally so . . .

Mr. Sisak: It will go back to 2nd Reading.

Mr. Loughry: So, we are not going to do anything? Perfect. Never mind.

Mr. Sisak: I do have a question. There was . . . Mr. Loughry, you mentioned that you were going to get a little group together to review this, or did you meet . . .

Mr. Loughry: The Mayor, and Mrs. Weinberg were very gracious, and we had a good meeting, a good meeting and I have not had a chance to look at the tracked copy, but the Mayor was very receptive. Mrs. Weinberg and I agree to disagree on some things, but it was all very professional.

Mayor: Madame Chair, just real briefly, since I have it up on the screen, you can see on the first section it removed the retail business and the full-time jobs; that section was removed as some Council folks said that a job is a job and money is money and so the full-time requirement is out and also full-time right there is removed and creating jobs with at least 150%; that was also removed. The terms of the grant period would be instead of five (5) years; three (3) years. That was it. Those are the tracked changes. Look at it and feel free to call back in if you have any questions. We are just asking for an amendment and a 2nd Reading and after you review it you can make your decisions.

Mr. Loughry: So then, in the original ordinance that we had Mayor, the intent was to eliminate abatement for existing Tallmadge customer businesses unless they negotiate privately with us?

Mayor: Yeah, you can see . . .

Mr. Loughry: We would abate new people coming in, but not our existing businesses and that is still in there?

Mayor: Yeah, right there; you can see it; it is (j) "Business incentives not described in these ordinances may be offered from time to time when such incentives are beneficial to the City of Tallmadge and maintain the purpose of Section 160.01 of these Codified Ordinances."

Mr. Loughry: Got it. I don't like it, but I got it!

Mayor: But if a business is to put a new addition on their building or move something or they want to grow or do something; we will gladly talk.

Mr. Loughry: Right, but if a big business has what Mrs. Weinberg called, "organic growth." They just grow, we are not going to help celebrate with that, but if someone comes in and brings \$500,000 then we are going to cheer for that?

Mayor: This doesn't say for that organic growth; they have the right to come and talk to us. Hopefully we can go talk to them too. We want them to grow.

Mr. Loughry: Got it. Thank you.

Roll Call: Mrs. Kilway, Mr. Loughry, Mr. Sisak, Ms. Tricaso, Mrs. Allman, Mr. Carano – unanimous. **Ord. 86-2019 is amended by a vote of 6-0 and it will remain at 3rd Reading.**

Dir. of Law: Just for the record, it reverts back to 2nd Reading.

Pres. of Council: Oh, it reverts back to 2nd Reading; OK.

14. Ordinance 88-2019
COMMUNITY ISSUES/SAFETY

At 2nd Reading.
Authorizing the Mayor to enter into an
agreement with the County of Summit
for the Juvenile Diversion Program and
providing for immediate enactment.

Mr. Carano moved for the adoption of Ord. 88-2019. Seconded Ms. Tricaso. Roll Call: Mr. Loughry, Mr. Sisak, Ms. Tricaso, Mrs. Allman, Mr. Carano, Mrs. Kilway – unanimous. **Ord. 88-2019 is adopted by a vote of 6-0.**

15. Ordinance 91-2019
FINANCE

At 2nd Reading.
Fee Grid
Amending and supplementing Ord. 49-
2019 to amend rates, charges, and fees for
all recreational facilities and providing for
immediate enactment.

Pres. of Council: **Ord. 91-2019 is at 2nd Reading and will remain before the Finance Committee.**

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16. Ordinance 92-2019
PERSONNEL

At 2nd Reading.
Amending and supplementing Ord. 91-2018, suspending Ord. 68-2017 Section 3.A. for non-collective bargaining employees in fiscal years 2019 and 2020 and providing for immediate enactment.

Pres. of Council: **Ord. 92-2019 is at 2nd Reading and will remain before the Personnel Committee.**

17. Ordinance 93-2019
FINANCE

BUDGET WORK SESSION ON
11-6-19 @ 4:00 P.M.

P.H. ON 12-12-19 @ 7:33 P.M.

At 1st Reading.
Adopting a budget for various funds of the City of Tallmadge, Ohio, for current expenses and other expenditures during fiscal year ending December 31, 2020, appropriating the necessary funds for the administration thereof, authorizing transfers between funds, and providing for immediate enactment.

Mayor: Madame Chair, if I may just have a couple minutes. On your desk tonight you have our new budget. I first want to talk about the new program that the budget was formed on and hats off to the Finance Director and Jill Stritch. Mollie put a brand-new program in just a month after when we should have already had all the stuff in, but it worked out fantastic and the Department Heads are able to plug in their own information and they really worked hard on it. All the Department Heads really did a fabulous job putting the stuff in.

To give you just a little 101 on this thing, unlike the other budgets that you used to use, all the grand totals for every line item is on the top now and so the General Fund; if you go all the way to Column G, that is next year's budget; \$16,431,000. Our current year budget is \$16,119,000. That is the total of the General Fund and all of the items below that are the line items and you can see that Personnel is always its own line item because Personnel has to be separate from the other stuff. So, you can see the Personnel for the Police Department is \$3.5 million and the "other" is \$950,000 and so all of the items; you have to go to the top to see what the grand totals are on each one of those.

So, as you look at that, feel free to give us a call. Call Mollie if you have any questions on what is in there and what is not in there. I know we have a Work Session coming up so thank you for scheduling that.

It is a tough budget in light of some of the stuff that we had come due. We had to reduce the revenue source, but I think it is a good budget. We had to really work hard reducing it from the requests by close to \$2.5 million from requests down to where we are at today. Things that are not in there is the revenue for the anticipated levy. We have no clue if that is going to pass or what it is going to do. This budget does not include that; nor when we find out the results next week; will we really amend this budget because it will take time whatever the results of that are to come in or not come in and so we really had to build a budget in anticipation of not receiving those funds.

There is not a new fire truck in here, but we will be committed to authorize the ordering of the fire truck because it takes 12 months to get a fire truck in and so we talked to the Fire Chief and said that we will; whatever mechanism I need to do to order that \$1.2 million fire truck; to put the order in; I don't know if it will require legislation just to commit to it or if the funding source will not be required until 2021 for that fire truck.

Then you will see some capital items throughout this that you can refer to, but this little booklet has a lot of the stuff in there that you could refer to. I think it is about four pages back in, and I'm sorry I don't have it up there, but it shows the entire budget for the entire City. The Grand Total Budget for the City is \$33,352,069. That is for all funds. So that is a recap of what this budget is all about. We do meet Minimum Fund Balances in all accounts; just a few things to get that fund balance, but it is in there.

Mollie, I don't know if you have anything, but really hats off to Mollie and her team putting the new program together at this point going forward; it will be so much easier. So, thank you and your team.

Dir. of Finance: I do think the major difference you will see is just to notice that the subtotals are at the top of the page and so you will see the sub-total and then everything below it that goes into there. We did add in this budget; we did add an additional layer; we used to combine in the budget our debt payments into Capital Outlay and those are now a separate budgetary level and so you will see that anything that would be considered debt within a department such as our Fleet Maintenance Program if we are leasing a vehicle or we have some kind of lease arrangement where we are paying for something over a period of time, that capital item has been moved down into a debt section and so now that is removed from the Capital Outlay portion and is its own separate budgetary level.

Mayor: As you can see up on the screen, and I just went to Police Cruisers; last year it was zero and this year it is \$75,000. Where else can you buy three brand new cruisers for \$75,000 if it wasn't for the Fleet Maintenance Program that really Mollie spearheaded also. That also was a great thing for the City. So those are just a few items.

Mr. Carano: Mayor Kline, considering . . . I don't know if they are making them yet, but are they considering making hybrids for any of those?

Mayor: For the Police cars?

Mr. Carano: Yeah.

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Dir. of Finance: I think the Chief is looking at it; I don't know that we were able to do that with this round, but I know that he is definitely investigating that because he does feel that it would really benefit with the gas and the gas usage. I don't think that we were able to do that with these cruisers this time, but he is looking into that as being a possibility going forward.

Mr. Carano: I wasn't sure if they . . . I know that Ford, or whoever makes them; had moved from the automobiles to the SUV's and I didn't know if that was done yet, but that will be a good thing for the City and saving . . .

Mayor: That will definitely be coming forward; especially non high pursuit vehicles like Parks and Rec vehicles and Water Department vehicles and that type of stuff.

Mr. Carano: Thank you.

Pres. of Council: He does have in the appropriations budget in here; the Chief does have a letter and it does address the hybrids here and so if you want to read the letter it should answer your questions on that.

Mr. Loughry: Two things; we have a year under our belt now with the fleet maintenance; are we happy with that so far?

Mayor: I think this . . . yeah, I think so.

Dir. of Finance: I haven't heard any complaints and honestly it probably allowed us this year to buy some vehicles that we would have not bought.

Mr. Loughry: Then the second thing, just because I forget; when we look in the back of the book and we see all of the capital; is that prioritized or is it in there for any rhyme or reason?

Mayor: If it is in this budget; that is what was prioritized.

Mr. Loughry: I know, but when I am looking at this is this a prioritized capital list. Like the first thing I look at is priority one and the second page is the second most important?

Dir. of Finance: No.

Mr. Loughry: So it is just hit or miss?

Dir. of Finance: Well, they were all deemed to make the priority list that it made it into this book and so there is . . .

Mr. Loughry: So, everything in there is a priority?

Dir. of Finance: If you are looking at what is in there; that is about half of what was given to us.

Mr. Loughry: Got it.

Dir. of Finance: So, what made it is priority.

Mr. Loughry: Got it.

Mayor: They are arm wrestling of what can be put back.

Pres. of Council: OK, so back to Ord. 93-2019. It is at 1st Reading and it is assigned to the Finance Committee. OK, so I would like to set a public hearing for Ord. 93-2019 on Thursday, December 12th @ 7:33 p.m.

**18. Ordinance 94-2019
FINANCE**

At 1st Reading.
Appropriating additional funds and providing for immediate enactment.

Mr. Sisak moved for the adoption of Ord. 94-2019. Seconded Mr. Carano.

Dir. of Finance: As I stated previously, these "Funbrellas" at Maca; those are the big, huge umbrellas that were damaged when we had that really powerful wind storm and so we would like to get those replaced so that they are ready to go for next season. We will receive full reimbursement from the insurance company for the purchase price of those.

Roll Call: Mr. Sisak, Ms. Tricaso, Mrs. Allman, Mr. Carano, Mrs. Kilway, Mr. Loughry – unanimous. **Ord. 94-2019 is adopted by a vote of 6-0.**

**19. Ordinance 95-2019
FINANCE**

At 1st Reading.
Appropriating additional funds and providing for immediate enactment.

Mr. Sisak moved for the adoption of Ord. 95-2019. Seconded Mr. Carano.

Dir. of Finance: The same; we had a couple of Police cruisers get into some accidents creating some significant damage and so those have actually been repaired and we have been reimbursed for those through insurance proceeds. So, we will just need that re-appropriated so we can pay those bills.

Roll Call: Ms. Tricaso, Mrs. Allman, Mr. Carano, Mrs. Kilway, Mr. Loughry, Mr. Sisak – unanimous. **Ord. 95-2019 is adopted by a vote of 6-0.**

20. ADDITIONAL ITEMS:

Pres. of Council: I do not have any additional items. We are going to be going into Executive Session here shortly and then when we come back from Executive Session; we are literally just going to adjourn the meeting. Is that correct?

Mayor: We are not going to adopt any legislation.

Pres. of Council: So if you guys want to get your signatures real quick.

Mr. Sisak: I move that we go into Executive Session for Collective Bargaining. Seconded Mrs. Allman.

Pres. of Council: We have a motion and a second to go into Executive Session. No, we are not adjourning. We are going into Executive Session at 8:05 p.m. Voice vote 6-0. (This should have been a roll call vote).

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Clerk of Council: You (Pres. of Council) need to do a roll call to go into Executive Session.

Pres. of Council: OK, I would like to call the roll for going into Executive Session . . .

Dir. of Law: For the purpose of Collective Bargaining.

Pres. of Council: For the purpose of Collective Bargaining. Is there any discussion? No one responded.

Roll Call: Mrs. Allman, Mr. Carano, Mrs. Kilway, Mr. Loughry, Mr. Sisak, Ms. Tricaso – unanimous. We will not go into Executive Session at 8:07 p.m.

Pres. of Council: It is 8:25 p.m. and we are back on the floor.

21. **ADJOURNMENT:** Mr. Sisak moved to adjourn. Seconded Mrs. Allman. Voice vote 6-0. **The Regular Council meeting of October 24, 2019 adjourned at 8:26 p.m.**

ORD. 53-2019 IS TABLED UNTIL 11-14-19.

ORD. 78-2019 IS TABLED UNTIL 12-12-19.

ORD. 79-2019 IS TABLED UNTIL 12-12-19.

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Adopted:

Susan E. Burton, Clerk of Council

Carol A. Kilway, President of Council