

**Corrected Copy**

**CITY OF TALLMADGE BOARD OF CONTROL**

**Minutes of Regular Meeting Scheduled For:** Thursday, September 17, 2020 at 9:30 a.m.

**Members Present:** Mayor Kline, Law Director Raber, President of Council Kilway, Service Director Rorar (4 members voting)

**Meeting Chaired By:** Mayor Kline **Minutes:** Karen Morgan

**Item 1) Call To Order and Approval of Minutes.** The Mayor called the “virtual” meeting to order at 9:30 a.m. on TEAMS. Raber moved to approve the minutes of the August 27<sup>th</sup> meeting; seconded by Kilway. Vote to approve: 4/0.

**Item 2) Approval of a contract with Glaus, Pyle, Schomer, Burns & DeHaven, Inc. for consulting/engineering services for the East Avenue widening project per Ord. 57-2020**

Rorar: We have a timeline which is how we ended up with GPD Consultants for the East Avenue widening project. This started back in March with ODOT. They give you the forms and you just punch in the project number. You can see that on February 3 we sent the LTA announcement back to ODOT. They posted the announcement on March 23, proposals were due April 3. We did get 3 of them, it was GPD, Prime and Thrasher Engineering. The city had a committee to look at the 3 proposals based on ODOT’s criteria. The committee was made up of myself, Economic Developer Matt Springer and Mayor Dave Kline. We had to score them separately and then you got an average. We voted on 8/15 and we had to back those out for GPD with the best average score of 76, Prime was 74 and Thrasher was 68. Jumping to 8/18, the first draft agreement from ODOT and GPD was sent back which is where we are today. Kline: Ord. 57-2020 was adopted by council September 10, 2020 by a vote of 7/0. All of these records will be in a separate file down in the Service Director’s office. We do get audited by ODOT and the files show that the proper procedures were all completed. Kilway: Thank you for that because it does seem that we always use GPD and this kind of verifies that we are going through a proper procedure and there is a scoring that they just happened to qualify as the best company so I really appreciate your sharing this. Raber: If you could submit that to Karen to be attached to these minutes that would be great. Kline: Yes, I have that. Rorar: Are we at the motion point yet? Raber: Yes. Rorar: I move to approve the contract with GPD for consulting/engineering services on the East Avenue widening project as called for in Ord. 51-2020; seconded by Kilway. Vote to approve: 4/0.

**Item 3) Approval of a contract for residential trash and recycling collection services with Kimble Recycling & Disposal per Ord. 48-2020**

Rorar: We went out to bid for trash services for unlimited and low volume which is less than 30 gallons. We included recycling so we could see what the costs would be in a combined bid. We got 3 bids and after reviewing the bids and going through the documents, with the 1st term being 18 months @ \$51.69/quarter, the 2<sup>nd</sup> @ \$52.98/quarter, the 3<sup>rd</sup> \$54.30/quarter and the 4<sup>th</sup> @ \$55.95/quarter. We did the 18 month contract because we did not like the contract ending on January 1, we wanted the contract to end in the summer/fall months. Rorar then read the numbers off of the bid figures in front of Board members and stated that the lowest and best

charge was Kimble. Kilway: It looks like Republic was a little bit lower on the low volume portion but then when you add the recycling in ... Mayor: To take it one step further, I want to know how much I'm paying for a month so Kimble is \$17.23 per month w/trash and recycling, Republic was \$17.99 and Rumpke was \$20.16. Republic – our present carrier - was close but not the lowest so we will end up making a change to Kimble. I want to congratulate the Service Department for putting this all together, they did a great job. I move to enter into a contract with Kimble Recycling & Disposal, Inc. for the trash, recycling and low-volume program for the city of Tallmadge starting January 1, 2021 and going through June 30, 2025 at the rate previously stated; seconded by Kilway. Discussion? Kilway: I just have a quick question on this, all of the carriers have unlimited so we could fill up our entire devilstrip and they would pick it up. Is it pretty much the same as we've had in the past? Rorar: Yes. The exceptions are construction debris which is not allowed and appliances with freon in them. Raber: I think we should also add for the record that all 3 of the bidders have experience with other municipalities and have a decent reputation with regard to service. They are all comparable to each other, am I correct? Rorar: Yes. Mayor: When comparing what we pay Republic right now and what we will be paying Kimble, it is only \$1.96 per month increase so that's not bad after being locked into a 5 year contract so I'm pretty happy with that. Vote to approve: 4/0.

**Item 4) Additional Items?** None.

**Item 5) Adjournment.** The meeting was adjourned at 9:43 a.m.

## Timeline on Selecting the Engineering Consultant for East Ave Widening Project

2/27/2020 - Tallmadge is given the PID number for the East Ave Widening Project was assigned from ODOT

3/2/2020 – Tallmadge is given ODOT's LPA Announcement for Proposals for Engineering Services

3/3/2020 – Tallmadge returns to ODOT the LPA Announcement for Proposals for Engineering Services

3/23/2020 - ODOT Posted the Announcement for Engineering Services

4/3/2020 - Proposals are due for Engineering Services

The City of Tallmadge receive three letters of interest for Engineering Services from GPD, Prime and Thrasher.

The City must create a scoring committee of 2 to 5 members. The scoring committee must then use ODOTS criteria to score each engineering consultant's proposal using the ODOT's Scoring Matrix. The scoring committee was Mayor David Kline, Economic Developer Matt Springer and Director of Public Service Mike Rorar.

5/15/2020 - The scoring matrix was completed and submitted to ODOT.

The scoring was as follows:

- GPD with average score of 76.6
- Prime with an average score of 74.6
- Thrasher with an average score of 68.66

8/18/2020 – First Draft Agreement from ODOT is received.

*furnished by MIKE RORAR <sup>MONDAY</sup> 9/28 @ 3 P.M.*