

**REC GOVERNING BOARD**  
**Minutes For Meeting Of January 25, 2018 @ 11:30 a.m.**

**Board Members Present:** Mayor Dave Kline, Law Director Megan Raber, Finance Director Mollie Gilbride, Dir. of Public Service Mike Rorar

**School Members:** Don Seeker

**City/Community Member:** Mark Salerno

**Rec Personnel Present:** Parks and Recreation Superintendent Jessica Simons, Assistant Parks and Recreation Superintendent Adam Bozic, Administrative Assistant Dan Enos

**Approval of Minutes:** Raber moved for the approval of the Governing Board minutes from the November 2, 2017 meeting; seconded by Seeker. Vote to approve: 6/0. Gilbride moved for the approval of the Governing Board minutes from the December 7, 2017 meeting; seconded by Raber. Vote to approve: 6/0.

**Please Note: The minutes for this meeting are abbreviated as the recorded minutes did not download. A summary of the proceedings were provided by Parks and Recreation Superintendent Simons and Finance Director Gilbride.**

**Old Business:**

*Staff Updates:* Simons: I'd like to report that the new custodial staff are both doing very well attending to their duties at the Community Center and Ritchie.

*Other:* Simons: Our *new member promotion* of one free month with a new annual membership resulted in 72 new memberships.

**New Business:**

**New Classes**

*Women's Self Defense Class:* Simons: This would be a new program to our grid. It is a 1-day instructional training for women ages 18 and over. During the 3-hour class women will learn material from 3 instructional levels. Level 1 will cover red flags to look for, locations/situations to avoid and risks/rewards that motivate an attacker along with how to mitigate them. Level 2 covers how to use whatever is around you and your environment to stop an attack and learning about body pressure points. Level 3 will cover how to read the force generated by the attacker and how to convert it into a throw or takedown. Our proposed program fee is \$40/resident and \$45/non-resident. The classes would be held for a minimum of 5 and a maximum of 15 people with a 70/30 split between instructor and TRC. Proposed revenue: \$120 if 10 residents register. After some discussion, Raber moved to approve this program and add it to the grid; seconded by Salerno. Vote to approve: 6/0.

*Gardening: Pots to Plots and Beyond:* Simons: This new class will have participants learning a variety of gardening techniques/options. They will create biodegradable pots with seeds to take home. The class is for 2 hours with a minimum of 10 and maximum of 20 with a minimum age of 10 and a 70/30 split with the instructor. The cost is \$20/resident and \$25/non-resident (falls into structure for one-day art class). Proposed revenue: \$120 if 20 residents enroll.

*Amazing Race Challenge:* Simons: Participants in this class will compete in different challenges all over TRC and parks to complete a scavenger hunt. They will register as individuals

and teams will be formed at the event. It will be for 2 hours with a minimum of 8 participants and a maximum of 20 between the ages of 7 and 14. The proposed fees will be \$10/resident and \$14/non-resident (teams will fall into structure for generic level 1 class). The expenses would be around \$70 (2 employees and supplies) and revenue at \$30 if 20 residents enroll.

*Balloon Animal Twisting:* Simons: Participants will learn how to make a variety of animals by twisting balloons and supplies will be included. The minimum size class will be 5 and the maximum 12 for ages 7 & up. The proposed fees will be \$10/resident and \$12/non-resident (falls into structure for generic level 2 class). The revenue would be split 70/30 with \$36 possible if 12 residents enroll.

*Paw Patrol – Ready for Action:* Simons: Participants will enjoy a “Paw Patrol”-themed party with crafts, stories and games. It will last 1.5 hours, need to have a minimum of 6 registrants and a maximum of 15, 3 to 5 years of age. The fee will be \$5/resident and \$7/non-resident (falls into structure for generic level 1 class). Expenses would be around \$50 (2 employees and supplies) with a proposed revenue of \$25 if 15 residents enroll.

*Adult Tennis Classes:* Simons: This will be basic tennis lessons for adults. It will be a one hour class twice a week for 4 weeks with a minimum of 6 and maximum of 15 members and an age limit of 18 years and over. The proposed fee is \$75/resident and \$85/non-resident (falls into structure for youth tennis classes). It will be split 70/30 with the instructor and if 15 residents enroll, the revenue would be \$337.50.

### **Summer Camp Changes**

Simons: We are proposing eliminating the discount for registering for all 10 weeks, eliminating refunds and offering the payment plan option to anyone registering for 7 or more weeks. Discussion on logistics of the payment plan ensued and I am working with RecTrac to get it done. It should not affect overall operations here. In the discussion about refunds it was agreed to allow them 30 days or more in advance or with medical documentation.

### **Women’s Basketball League**

Simons: Offered on Wednesdays in April, this will follow the same pricing as the basketball league listed in the grid.

### **MONTHLY REPORTS:**

**TRC Membership:** Simons: Annual memberships are all up from last year likely due to the promotion mentioned above. Overall paid memberships are only down one from the previous year so we are holding steady there.

**TRC Financials:** Gilbride: Admissions for the Community All Stars and the TRC Summer Camp brought in more money than normal and we ended the year with a net profit instead of a loss so that is always good!

**TRC Donation Requests:** A membership and water bottle to Victim Assistance program.  
**Adjournment:** Meeting adjourned at 12:00 p.m.

*Minutes electronically forwarded to D. Enos, March 27, 2018, 2:45 p.m.*

*P. S. Fin. Dir. Gilbride has asked that Bd. Mbrs. receive the minutes as soon as completed since months may go by before the next Gov. Bd. meeting and proceedings are difficult to recall when they are not delivered until the next meeting.*

