

TALLMADGE GROW (CIC) MEETING MINUTES

Annual Meeting Minutes: January 13, 2021 at 10:00 AM

OPEN

Mayor David Kline opened the Tallmadge Grow (CIC) annual meeting on January 13, 2021 at 10:00 AM with the following members present (joined virtually due to the State of Emergency and using Microsoft Teams):

Board Member	Present	Absent
David Kline	X	
Mollie Gilbride		X
Matthew Springer	X	
Becky Allman	X	
Don Pavlik	X	
Mary Tricaso	X	
Michael Carter	X	
David Bierce	X	
Chuck Wiedie	X	

Mrs. Megan Raber, statutory agent for the Tallmadge Grow was also present.

Mayor Kline stated that the annual meeting was advertised in accordance with public meeting law and is being made available to the public.

Election of Officers

Mayor Kline opened the floor for nominations to serve as the CIC President, Vice-President, Treasurer and Secretary for the year 2021. Previously, these roles were filled by:

- President, Mayor Kline
- Vice-President, Mike Carter
- Treasurer- Don Pavlik
- Secretary – Matt Springer

Mr. Springer moved to reappoint (President) Mayor Kline, (Vice-President) Mike Carter, (Treasurer) Don Pavlik and (Secretary) Matt Springer. Mr. Carter second the motion. The motion passed 8-0.

Board Member	Motion	Second	Aye	Nay	Abstain
David Kline			X		
Mollie Gilbride					
Matthew Springer	X		X		
Becky Allman			X		
Don Pavlik			X		
Mary Tricaso					
Michael Carter		X	X		
David Bierce			X		
Chuck Wiedie					

NEW BUSIENSS

Mayor Kline requested that all board members sign and return the 2021 Conflict of Interest Policy agreement.

ADJOURNMENT

With no further business to come before the Tallmadge Grow CIC, Mayor Kline adjourned the meeting at 10:08 AM.



Mayor David Kline, President



Matthew Springer, Secretary

TALLMADGE GROW (CIC) MEETING MINUTES

Meeting Minutes: January 13, 2021 at 10:09 AM

OPEN

Mayor David Kline opened the Tallmadge Grow (CIC) regular meeting on January 13, 2021 at 10:09 AM with the following members present (joined virtually due to the State of Emergency and using Microsoft Teams):

Board Member	Present	Absent
David Kline	x	
Mollie Gilbride		x
Matthew Springer	x	
Becky Allman	x	
Don Pavlik	x	
Mary Tricaso	x	
Michael Carter	x	
David Bierce	x	
Chuck Wiedie	x	

Mrs. Megan Raber, statutory agent for the Tallmadge Grow was also present.

SECRETARY'S REPORT

Mr. Springer requested approval of the September 28, 2020 special meeting minutes.

Mr. Carter moved to approve the meeting minutes as submitted, Mrs. Allman, second the motion. Mayor Kline called for the vote. The motion passed 7-0.

Board Member	Motion	Second	Aye	Nay	Abstain
David Kline			x		
Mollie Gilbride					
Matthew Springer			x		
Becky Allman		x	x		
Don Pavlik			x		
Mary Tricaso			x		
Michael Carter	x		x		
David Bierce			x		
Chuck Wiedie					x

TREASURER'S REPORT

Mr. Pavlik provided a financial report with a current cash balance of \$235,517.84. Mr. Pavlik also provided a summary of revenue and expense trends over the past fiscal year.

Mr. Pavlik requested approval to purchase an insurance policy for 2021 from Wichert Insurance in the amount of \$1,249 for Directors and Officers along with General Liability coverage.

Mr. Pavlik moved to approve the purchase of the insurance package, Mr. Wiedie, second the motion. The motion passed 8-0.

Board Member	Motion	Second	Aye	Nay	Abstain
David Kline			x		
Mollie Gilbride					
Matthew Springer			x		
Becky Allman			x		
Don Pavlik	X		x		
Mary Tricaso			x		
Michael Carter			x		
David Bierce			X		
Chuck Wiedie		x	X		

Mr. Pavlik requested that the next agenda items be explained by Mr. Springer as he was directly involved with seeking alternative financial services.

Mr. Springer stated that for the past several years the CIC has used the financial services of Clifton, Larson and Associates (CLA) for financial services and tax preparation. Mr. Springer stated that he obtained a quote from Julian & Grube who worked closely with the City of Tallmadge for many years and has built a strong reputation for excellent work at a very competitive price. Julian and Grube would provide basic financial services (BFS) over a three (3) year period at an annual price of \$700.

Mr. Springer explained that a secondary request is for HHH CPA Group for the preparation and filing of the CIC’s annual 990 at a cost not to exceed \$500.

Mr. Pavlik expressed some concern with the proposed services and that an audit was required annually.

Mrs. Raber (statutory agent for the CIC) suggested these items be tabled and additional research be performed prior to any further board action.

VICE PRESIDENT’S REPORT

Mr. Carter stated he had nothing to report at this time.

PRESIDENT’S REPORT

Mr. Kline stated that the CIC will be asked to be involved with more activities in the future. As a result, a standing monthly meeting is appropriate and can be cancelled in the event there is no business to come before the board.

The CIC collectively agreed that the 2nd Wednesday at 10 a.m. would a convenient time to meet.

Mr. Springer stated he would put together a 2021 meeting schedule and distribute accordingly.

Mr. Kline provided general updates and highlighted efforts related to Small Business Emergency Grants, the lease with Baylor Services at 29 Northeast Ave. and plans to begin assembling an Ad Hoc Committee to formulate a strategy for the repurposing of the former Summit DD site on Howe Ave.

Mr. Carter suggested we explore the possibility of a grant program aimed at helping restaurant establishments.

Mr. Pavlik suggested the CIC look at a potential cash donation to the Tallmadge Chamber of Commerce to help facilitate a grant program which could assist the local restaurants with various improvements.

Mr. Kline supported such efforts and asked that a committee be assembled to explore this possibility further.

OLD BUSINESS

None.

NEW BUSIENSS

None.

ADJOURNMENT

With no further business to come before the Tallmadge Grow CIC, Mayor Kline adjourned the meeting at 10:40 AM.



Mayor David Kline, President



Matthew Springer, Secretary