

BOARD OF CONTROL AGENDA

For TEAMS B.O.C. Meeting
Friday, January 29, 2021 at 9:00 a.m.

- Item 1)** Call To Order and Approval of Minutes for January 6, 2021 meeting
- Item 2)** Authorizing the Director of Law to negotiate and to enter into a contract with Oriana House, Inc. to provide for a misdemeanor work release program, Halfway House, and home incarceration for misdemeanor offenders (as provided for in Ord. 16-2021)
- Item 3)** Authorizing the Director of Law to enter into an agreement with the Summit County Public Defender's Commission, authorizing payment therefore enactment (as provided for in Ord. 17-2021)
- Item 4)** Authorizing the Mayor to contract with Burgess & Niple, Inc. for engineering and consulting services relating to water system development, general engineering services, and planning and zoning consulting (as provided for in Ord. 7-2021)
- Item 5)** Authorizing the Mayor to extend the current contract for sewer line repair with Cementech (originally approved in Ord. 19-2018) until February 22, 2022 (based on *attached* rate schedule)
- Item 6)** Authorizing the Mayor to contract with CT Consultants for engineering and consulting services relating to development and other general engineering services (as provided for in Ord. 6-2021)
- Item 7)** Authorizing the Mayor to contract with Omnipro Services, LLC for construction engineering and construction services relating to construction and other general engineering services (as provided for in Ord. 15-2021)
- Item 8)** Authorizing the Mayor to contract with GPD Group for engineering and construction services relating to general engineering services (as provided for in Ord. 8-2021)
- Item 9)** Authorizing the Mayor to contract with Prime AE Group Inc. for general traffic engineering and consulting services for various streets and projects and other general engineering services (as provided for in Ord. 5-2021)
- Item 10)** Additional Items?
- Item 11)** Adjournment.

ATTACHMENTS are for items 4-8

CT Consult.

Appendix 1

City of Tallmadge, Year 2021 Engineer's Hourly Rates Schedule

A schedule of hourly rates by personnel classifications is provided as requested. The complexities of a task and/or project may not require special expertise; however, our schedule includes those employees with specialized skills available to assist the City of Tallmadge. CT offers these skills in house over a wide range of staff, so it is difficult to categorize a single hourly rate for each classifications. These disciplines include traffic, structural/architectural, bridges, highway, drainage, environmental, mechanical, electrical, water resources, planning/zoning, financial services, housing programs, and construction and inspection services.

	Hourly Rates	
	From	To
Survey Technician	\$ 60.00	\$ 93.00
Survey Party Chief	\$ 75.00	\$ 124.00
Senior Office Surveyor	\$ 96.00	\$ 144.00
Construction Representatives	\$ 82.00	\$ 122.00
Construction Admin Specialist	\$ 88.00	\$ 129.00
Senior Construction Representative	\$ 97.00	\$ 113.00
Construction Project Manager	\$ 113.00	\$ 136.00
CAD Technician	\$ 79.00	\$ 93.00
Designer 1,2,3	\$ 76.00	\$ 132.00
Landscape Architect	\$ 98.00	\$ 140.00
Architect 1-3	\$ 72.00	\$ 113.00
Project, Senior, Principal Architect	\$ 129.00	\$ 203.00
Co-op/Intern	\$ 46.00	\$ 52.00
Clerical	\$ 41.00	\$ 77.00
GIS, Field Technician	\$ 52.00	\$ 77.00
GIS Specialist	\$ 67.00	\$ 82.00
Housing Rehab Specialist	\$ 62.00	\$ 77.00
Housing Rehab Project Mgr	\$ 103.00	\$ 124.00
Environmental Consultant	\$ 113.00	\$ 124.00
Grants/Funding Specialist	\$ 93.00	\$ 165.00
Assistant Planner	\$ 82.00	\$ 93.00
Planner 3	\$ 119.00	\$ 144.00
Senior Planner	\$ 155.00	\$ 247.00
Engineer 1 & 2	\$ 62.00	\$ 98.00
Staff Engineer 3	\$ 103.00	\$ 144.00
Project Engineer	\$ 118.00	\$ 165.00
Senior Engineer	\$ 129.00	\$ 201.00
Principal Engineer	\$ 165.00	\$ 227.00
Project Manager	\$ 155.00	\$ 206.00
Project Principal	\$ 196.00	\$ 258.00

Mileage reimbursement is \$0.48 per mile traveled.

Rates include materials, supplies, reproduction costs, clerical, and overhead. Rates are firm through 2021 and are subject to adjustments in succeeding years.

HOURLY RATE SCHEDULE

Burgess & Niple offers many services and disciplines. Listed below are major invoicing categories and ranges of hourly rates. The invoicing categories listed may not be the only categories shown on an invoice; however, categories shown are anticipated on a typical project. Labor categories and hourly rates invoiced will be based on the actual personnel involved in the project. These hourly rates include all direct and indirect overhead and profit projected for 2021, and will be adjusted accordingly in following years.

Invoice Category	Hourly Rates
Architect	\$80 - \$175
Architect-Sr	\$150 - \$245
Clerical*	\$50 - \$150
Designer/CADD Operator*	\$50 - \$150
Engineer	\$85 - \$205
Engineer-Sr	\$110-\$285
Environmental Scientist	\$80 - \$200
Geologist	\$75 - \$150
Geologist-Sr	\$130 - \$300
Graphic Designer*	\$105 - \$150
Interior Designer	\$85 - \$100
Landscape Architect	\$85 - \$145
Project Representative*	\$50 - \$150
Surveyor	\$60 - \$150
Technician*	\$60 - \$120

*Non-exempt classifications are subject to the payment of overtime at the rate of 1.5 times the above-stated hourly rate.

Expenses

Other Reimbursable Costs	At Cost
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The above rates are confidential information and may not be disclosed to anyone without our written consent.

AGREEMENT

THIS AGREEMENT, made and concluded at Tallmadge, Ohio, this 9th day of March 2018, by and between Cementech, Inc, party of the First Part, hereinafter called "The Seller", and the City of Tallmadge, Ohio, a municipal corporation, duly organized under the laws of Ohio, Party of the Second Part, hereinafter called "The Buyer".

WITNESSETH:

The seller agrees to sell, and the buyer agrees to accept and pay for the product as described, for the price and terms, during the term, and upon and under the provisions, terms and conditions hereinafter set forth.

DESCRIPTION AND PRICE: Sewer and Pipe Repair

The seller agrees to sell and deliver, and the buyer agrees to accept and pay for goods, wares, merchandise, chattels and effects of the kind and quantity, for the price and terms, during the term, and upon and under the provisions, terms and conditions hereinafter set forth.

Category 1: Sewer Pipe Installation

	Price Per	Price
6" Conduit, PVC SDR 35	Linear Ft	\$2.70
8" Conduit, PVC SDR 35	Linear Ft	\$4.00
10" Conduit, PVC SDR 35	Linear Ft	\$6.50
12" Conduit, PVC SDR 35	Linear Ft	\$9.00

Category 2: Excavation Depth

	Price Per	Price
Excavation Depth 0' - 8'	Cubic Ft	\$15.20
Excavation Depth 8'1" - 16'	Cubic Ft	\$17.90
Excavation Depth 16'1" - 20'	Cubic Ft	\$25.60

Category 3: Aggregate Installation

	Price Per	Price
Backfill ODOT #57 Compact in 24" Lift	Cubic Ft	\$1.00
Backfill ODOT #304 Compact in 12" Lift	Cubic Ft	\$1.50

Bid Category 4: Pavement Work

	Price Per	Price
Pavement Removed	Cubic Ft	\$5.60
Pavement Repaired		
ODOT 301	Cubic Ft	\$15.50
ODOT 448	Cubic Ft	\$34.20

The term of this contract shall be for one (1) year from March 12, 2018 THROUGH March 12, 2019 with the option to renew for two (2) additional twelve-month periods upon mutual agreement of the City and the Contractor, except that it may be terminated by either party by the giving of ten (10) days' notice to the other.

PAYMENT:

Payment will be made upon receipt and acceptance of INVOICES BY THE PROPER OFFICIALS OF THE CITY OF TALLMADGE, OHIO.

The seller hereby covenants and agrees to and with the buyer that the seller is the lawful owner of all of said property, has good right to sell the same, and will do all things necessary and sufficient to transfer title to said property to the buyer free and clear from all encumbrances.

It is further mutually agreed by and between the parties upon the considerations aforesaid:

That neither party shall be liable for short delays in performance under this contract arising from causes beyond the reasonable control of such party.

That the seller shall be in default, however, in deliveries not made within the time

specified or if the seller shall become insolvent, or make an assignment for creditors, or if a petition in bankruptcy shall be appointed for the seller, then and in any such case the buyer may cancel and terminate this agreement by giving ten (10) days' notice to the seller.

The seller also agrees to save harmless the City of Tallmadge and all its representatives from all suits, actions, or claims of any character brought on account of any injuries or damages sustained by any person or property in consequence of any neglect in safeguarding the work of the mowing contractor because of any act or omission by the Contractor or his agents, and he shall pay any judgment growing out of any claims or suits

It is further mutually agreed and understood by and between the parties hereto upon and consideration aforesaid, that all the provisions contained in the "**Bidder's Proposal**" and in the "**CITY SPECIFICATIONS**", be, and the same are hereby embodied and incorporated into this agreement and are made a part hereof the same as if herein written.

IN WITNESS WHEREOF, the aforesaid seller and buyer as parties hereto by their legally constituted officials duly authorized in the premises, and these present to be signed by the aforesaid duly authorized officers on the day and year above written.

CEMENTECH INC
Company

BY [Signature] president
Signature/Title

THE CITY OF TALLMADGE, OHIO

Buyer and Party of the Second Part

[Signature]
David G. Kline, Mayor

3/24/18
Date

CERTIFICATIONS

Tallmadge, Ohio

March 9, 2018
Date


I hereby certify that the contract for the matters hereinafter described was awarded to BY THE AFORESAID OFFICER OF THE CITY OF TALLMADGE, OHIO, and such award approved by the Board of Control of the City of Tallmadge, Ohio on March 8, 2018.


Secretary, Board of Control


CITY OF TALLMADGE, OHIO

Tallmadge, Ohio

I hereby certify that certifications will be furnished on purchase orders as issued by the City of Tallmadge, Ohio provided that at the time there is sufficient money in the Treasury or in the process of Collection, to the credit of the appropriate fund, division, or code to be benefited from the foregoing contract, as authorized by Ordinance.


Mollie Gilbride, Director of Finance
3/13/18
Date

I hereby approve the form and correctness of the foregoing contract.


Megan Raber, Director of Law
3-15-18
Date

GPD
Group

A. Rate Schedule (2021)

Project Principal	\$145.50/hr
Project Manager/City Engineer	\$117.00/hr
Senior Engineer/Senior Architect	\$106.00/hr
Design Engineer/Design Architect	\$96.00/hr
Staff Engineer/Staff Architect	\$85.00/hr
Engineer/Architect – Co-op/Intern	\$55.00/hr
Senior Landscape Architect	\$98.00/hr
Landscape Architect	\$88.00/hr
Senior Environmental Scientist	\$105.00/hr
Environmental Specialist	\$76.50/hr
Senior Designer	\$80.50/hr
Staff Designer	\$67.00/hr
CAD Drafter	\$55.50/hr
Construction Inspector	\$65.00/hr
Construction Coordinator	\$74.00/hr
Project Aid/Clerical	\$51.50/hr
Survey Project Manager	\$100.00/hr
Senior Surveyor	\$95.00/hr
Surveyor	\$90.00/hr
Senior Survey Technician	\$65.00/hr
Survey Technicians	\$55.00/hr
Geotech – Project Manager	\$115.00/hr
Geotech - Drill / Lab / Field – Manager	\$90.00/hr
Geotech - Sr. Technician	\$80.00/hr
Geotech - Technician	\$67.00/hr
Geotech – Assistant Technician	\$53.00/hr

Geotechnical Field Supply / Fixed Costs

Mortar Cubes (Each)	\$11.00
Grout Prisms (Each)	\$21.50
Concrete Test Cylinders (Each)	\$15.50
Concrete Test Beams (Each)	\$45.00
Drill Rig (per Day)	\$500.00
Hydrovac Trailer (Per Day)	\$200.00
Floor Flatness Gauge (Per Day)	\$115.00
Nuclear Density Gauge (Per Day)	\$60.00

Omnipro

Hourly Rate Calculations

Instructions - Insert information in yellow highlighted cells only. On Sheet 2, input information to determine rates per classification. Hourly rates will be calculated automatically.

Last Revised
11/10/16

Agreement No.:
C-R-S:
Firm Name:

City of Tallmadge
N/A
Omnipro Services llc

Company Overhead: 156.30%

Average Overhead: 157.26%

Cost of Money: 1.26%

Net Fee %: 12%

The company records OT premium as: ODC

Does the company anticipate billing overtime? Yes

Classification	1.5X OT?	Avg. Raw Rate	Overhead	C.O.M	Net Fee	Computed Straight Time/OT Exempt Billing Rate ¹	Computed Overtime Billing Rate ^{1,2}
Project Director	No	\$69.50	\$108.63	\$0.87	\$21.46	\$200	N/A
Project Manager	No	\$48.64	\$76.02	\$0.61	\$15.02	\$140	N/A
Construction Engineer	No	\$35.00	\$54.71	\$0.44	\$10.80	\$101	N/A
Construction Administrator	No	\$27.76	\$43.39	\$0.35	\$8.57	\$80	N/A
Project Inspector / Field Admin	Yes	\$28.94	\$45.23	\$0.36	\$8.93	\$83	\$98
Material Testing	No	\$25.56	\$39.95	\$0.32	\$7.89	\$74	N/A
	No					N/A	
	No					N/A	
	No					N/A	
	No					N/A	
	No					N/A	
	No					N/A	

¹ **Note:** Rounded the nearest dollar.

² **Note:** Inclusive of overtime premium, if company classifies OT premium as an other direct cost.

rev. 11/9/2016